

**Pelican Auto Finance, LLC**

**Position Name: Funder/Loan Processor**

**Reports to: Funding Manager**

**Position Type: Permanent (Long term/No fixed date)**

**Employment Type: Full – Time**

**Location: Chadds Ford, PA**

**Email Resume to: [FundingEmployment@pelicanaf.com](mailto:FundingEmployment@pelicanaf.com)**

Pelican Auto Finance, LLC is seeking a dedicated employee in the processing of subprime auto finance loans. The individual must possess and maintain a professional relationship with dealerships, sales reps, and co-workers in order to complete the funding transaction. This position will interact both with management and front line personnel to ensure compliance and risk elements of the transaction adhere to Company underwriting policies. The rapid growth and expansion of the company are creating opportunities for the right, career-oriented people.

### ***Duties and Responsibilities***

#### *Primary*

- Responsible for management of the funding contract pipeline for his/her respective region(s)
- Responsible for effectively managing the collection of all stipulations and required funding documents
- Meet efficiency, productivity and quality targets as set out by management
- Communications with management, dealers, sales representatives
- Verifying employment, insurance, and conducting thorough customer interviews

### ***Qualification***

- Requires the ability to be a team player and communicate well with employees in other areas and departments and customers
- Ability to prioritize and manage multiple tasks and activities to internal standards of quality
- Ability to manage and communicate clearly and effectively in a high-stress environment
- Ability to deliver results under time and quality constraints

### ***Compensation***

- Competitive Pay plus Monthly Incentives
- 401k
- Employer Healthcare Benefits Participation
- Paid Holidays

